***Award, Prize or Research Subject Payments to a Foreign National***

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title of Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date(s) of Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Pre-payment planning:**

Comprehensive planning is not needed for this type of payment. Tax treaty exemptions will not apply. Federal withholding tax will be withheld at the rate of 30% from all of these types of payments.

**Department and foreign national complete the following and department sends to AP:**

* Copy of passport picture page
* Copy of visa page and/or port of entry stamp page in passport
* Check Request, UW Form 1570

**How will the foreign national be paid (check one):**

* Will pick up check from Mailing Services (typically ready within five days). You will be called when the check is ready **OR**
* Wire funds (additional fee of $25.00 applies) **OR**
* Check should be mailed directly to foreign national’s address