

SECTION 8: SPECIAL COMMODITY PROCEDURES

SUBJECT: ARTWORK ON CAMPUS

Procedure 8.23

POLICY:All artwork that will be purchased for or otherwise transferred to the University (except for the collections of the Burke Museum, Henry Art Gallery, and UW Medical Center) must be approved by the UW Public Arts Commission (for the Seattle campus), UW Bothell Art Committee (for the Bothell campus) or the UW Tacoma Art Committee (for the Tacoma campus).¹

Once the artwork has been approved, artwork installation may be purchased (if necessary). Depending on the type and size of the artwork, the installation may be purchased as a service, or may become a public work.² Artwork installation may also be subject to prevailing wage.³

PROCEDURE:

Artwork:

Campus Art subject to this policy includes the “Campus Art Collection,” which consists of all gifts of art to the University, except for the collections at the Henry Art Gallery, Burke Museum and UW Medical Center, and the “State Art Collection,” which consists of art developed and managed by the Washington State Arts Commission Art in Public Places Program (WSAC-AIPP).

The following categories of artwork reflect the various types of art that may be placed on Campus, subject to this policy:

Gifts: General gifts of artwork to the University must be appropriately approved, and are then managed as part of the Campus Art Collection

State Art Collection Projects: State Art Collection projects are developed by the UWPAC in collaboration with WSAC-AIPP

Sponsored Art and Design Projects: Includes faculty, student, alumni, community, or department sponsored academic projects. Proposals for sponsored art and design projects will be reviewed by the appropriate reviewing body and may be rejected at its discretion.

The following artwork will be part of the Campus Art Collection, but will not require the same advance approval:

¹ See Executive Order 37, available at: <http://www.washington.edu/admin/rules/policies/PO/EO37.html> and Administrative Policies, Chapter 205, available at:

<http://www.washington.edu/admin/rules/policies/EAP/CH205.html>

The UW Public Arts Commission is an office of the UW Office of Planning and Budgeting. Available at:

<http://cpd.uw.edu/do/uw-public-arts-commission-seattle>

² See RCW 39.04.010(4) for the definition of a public work:

<http://apps.leg.wa.gov/rcw/default.aspx?cite=39.04.010>.

³ For a list of that require payment of prevailing wage:

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp>

Historic Commemorative Works: Gifts of historic or commemorative nature. Reviewed by reviewing bodies for aesthetic merit after approval as commemoration.⁴

Departmental or Other Campus Collection: specifically limited to the Henry Art Gallery, Burke Museum, School of Art, College of Architecture and Urban Planning, University Libraries, and Department of Computer Science. Managed by the department

State Art Collection: Managed by Campus Art Administrator in collaboration with the Washington State Art Collection collections manager

When making a purchase of art, ensure that it has been approved by the proper University authority. This will ensure that properly approved artwork is placed on campus and allow the proper groups (the UW Public Arts Commission or Washington State Arts Commission) to inventory and maintain their collections.

Installation:

When purchasing installation services for artwork on campus, obtain detailed information regarding the type and scope of any installation required. For some installation, internal campus facilities personnel may be the most appropriate parties to install the artwork. In the event that a contractor is hired, determine whether the installation should be a “public work” under RCW Chapter 39.04. If the installation is determined to be a “public work,” the installer must be a contractor registered with Labor and Industries, and the procurement should follow the rules and requirements for public works bidding in RCW 39.04. Typically, only the largest installations will be “public works.” Even where the installation is not a public work, verify whether the installation will involve any work that must be paid a prevailing wage. For many large works of art, the installation will involve some work that requires prevailing wages to secure the artwork to the building in which it will be installed. For all installation contracts, the installer should have adequate commercial general liability insurance.⁵

Note: The Washington State Arts Commission is funded by a 0.5% allocation of the funding for any building or major remodeling projects costing over \$200,000.⁶ This funding is used to purchase works in consultation with the University. Works of art funded by this program are typically (although not necessarily always) placed in the building from which the funding was derived.

All purchases made with University funds become University property, regardless of funding source or budget type.

⁴ See Board of Regents Governance, Regent Policy No. 6, available at: <http://www.washington.edu/admin/rules/policies/BRG/RP6.html> for the University’s Facilities and Spaces Naming Policy approval procedures.

⁵ See Policy 7.2.11 for minimum insurance limits and requirements

⁶ RCW 28B.10.027