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**MRAM/MRAM Tech**  
Thursday, Mar 8, 2012—9:00-11:00 am  
UW Tower Mezzanine, Visitors Dining Room

**AGENDA**

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| **1.** PHS Financial Conflicts of Interest  
  - PPT presentation attached | Jeff Cheek |
| **2.** NIH Salary Cap  
  - “Issue Date” (on or after 12/23/2011) of the award is the determining factor as to whether a grant was subject to the new Executive Level II salary cap.  
  - Large committee and smaller subcommittee are creating overall guidance for departments to make salary distribution adjustments and assess options for effort reporting, e.g.,  
    - programmatic changes to salary cap calculations in eFECS  
    - manually determine adjustment amounts and post them to individual FECs  
    - other options  
  - For non-School of Medicine (SOM) departments:  
    - MAA will send list of faculty who are over the salary cap as of the last FEC cycle  
    - Dept can look up faculty to determine if they are subject to the new cap, i.e., being paid from an NIH grant or other salary restricted grant  
    - Because the greatest number of faculty in any one department (other than SOM) was 10, process was deemed to be manageable for those departments.  
  - Adjustments to FECs for FEC cycle 7/1-12/31/11 are not necessary  
    - Determined to be immaterial in terms of impact on level of effort.  
    - Example: Worst case scenario, faculty 100% NIH funded with maximum of $20,000 additional cost share (difference in old and new caps) would have a 0.38% effort impact for this cycle—given the impact is only 1 week (12/23-12/31/2011).  
  - However, this would not preclude the potential need for a retroactive salary transfer.  
  - Goal is to get guidelines for salary distribution adjustments distributed next week. | Mike Anthony |
| **3.** eFECS  
  - PPT presentation attached | Gwen Trentham |
4. **GIM 19, GIM 34 and GIM 13**  
   - PPT presentation attached

5. **OSP Subcontracts Team Process Improvements**  
   - PPT presentation attached
   
   Lynne Chronister
   
   Brandon Alpert

6. **Updates**  
   - **MRAM survey results**  
     o PPT presentation attached  
   - **Departmental centralized email address**  
     o Minimum 2 people in dept should receive this email (3-4 preferred) to ensure information is received by dept  
     o Sign up on [MRAM website](#)
   - **Deficit transfers**  
     o PPT presentation attached  
     o To process a grant deficit transfer online, please log onto [GrantTracker](#) and enter the budget number. There will be a link to the deficit transfer application
   - **Research Administrators Process Improvement Team (RAPIT)**  
     o RAPIT, led by Lynne and Tami, includes representatives from GCA, OSP, ORIS and campus departments. RAPIT focuses on updates to process improvements in GCA/OSP/ORIS, and gets feedback from campus on changes.  
     o Campus members also bring ideas to RAPIT, suggesting changes to help them manage research awards.  
     o The team meets each month for one hour. For the RAPIT membership list, go to the RAPIT announcement on the [MRAM website](#). To join RAPIT or receive RAPIT meeting minutes, please contact Tami [tamis@uw.edu](mailto:tamis@uw.edu).

7. **MRAM reminders**  
     o MRAM meeting schedule
     o Link to live MRAM webcast on meeting day
     o Archive of past meeting agendas, minutes and recordings
     o Sign up to be on the MRAM mailing list
     o Send a question or idea to MRAM
     o Send your department centralized email address to MRAM

Next MRAM: Thu, Apr 19, 9:00-10:00 UW Tower T-22 Conference Center Board Room