

# Examples of "Purchased Services"

Finance & Facilities

#### Α

- Advertising in newspapers, magazines, billboards, etc.
- Ambulance emergency medical tech. service
- Air/bus, vehicle charter/rentals. Auctioning service.
- Audiometric testing.

#### В

- Banking Services (routine, transaction based).
- Boiler testing/water treatment service.
- Bookkeeping service (routine, transaction based.)
- Building alarm systems, service and repair.

## C

- Check collection.
- Clothing, textile fabrication repair.
- Commercial laundry dry cleaning, etc.
- Communications systems installation, servicing and repair.
- Conference Registration Assistance.
- Court reporting and transcriptions.
- Credit card service.

### D

- Debt collection service. Delivery/courier service.
- Document storage, duplication, retrieval, review and destruction.
- Drug testing and screening (standard tests).

## Ε

- Engraving service. Environmental monitoring: noise level, safety, hazardous gas detection, radiation monitoring service, etc. (using standardized processes).
- Equipment installation, preventive maintenance, inspection, calibration and repair. Equipment rental. Exam testing administration and scoring.

#### Е

• Firefighting suppression service. Food preparation, vending, catering.

# Examples of "Purchased Services"

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## Н

- Health screening, basic diagnostic (wellness, blood pressure monitoring, blood draw, etc.) Herbicide application.
- Household goods packing, storage, transportation.
- HVAC system maintenance service

#### ı

- Interpretive services: written/oral/sign language
- Inventory service

#### L

- Laboratory testing and analysis (standard tests only)
- Land clearing/debris removal service (when not using heavy equipment)
- Language translation service
- Lay witness (called to testify in a court case)
- Linen rental service

#### M

- Marine equipment inspection, certification and repair
- Medical equipment rental or repair service (wheel chairs, walkers, etc.) Includes measurements, adjustments and modifications to meet patient needs
- Metal/pipe/wiring detection service

#### 0

• Office furnishings installation, refurbishment and repair service

#### P

- Package inspection and crating
- Painting service (unless public works. Paper shredding
- Parking lot sweeping/snow removal service
- Pest/weed control service
- Photographic/micrographic processing and delivering, includes aerial and ground photography (if analysis is included, then personal service)
- Process serving
- Property management (rent collection, property maintenance, etc.)

## R

Recycling/disposal/litter pickup service



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## Examples of "Purchased Services"

# S

- Security/armored car services
- Shop welding/metal fabrication service
- Steam cleaning, high pressure washing, parts cleaning service
- Studio photography service (does not include portrait painting)
- Subscription services

#### Т

- Telephone interview service (conduct of survey using prescribed survey instrument)
- Temporary employment service (clerical support, dictation, word processing, bookkeeping, etc.)
- Test fishing service
- Towing service
- Training when it is offered on a recurring basis (more than six times per fiscal year) to all or most employees. Also includes existing satellite down-link courses and teleconferencing training services
- Travel service air, surface, water
- Tree topping (when not using heavy equipment)

#### V

- Vehicle inspection, lubricating and repair services
- Videotaping and recording service

## W

- Warehouse dry/cold storage rental service
- Weather information service