SECTION 10: VENDOR INTERACTIONS

SUBJECT: VENDOR DISCIPLINARY ACTIONS  Procedure #10.2

GUIDELINES FOR

POLICY

Whenever it is necessary to suspend or remove a vendor from a bid list or deny an award, the vendor must always be accorded due process by being fully informed in writing of the reason(s), and be given the steps for the proper appeal procedure. Buyer's judgment is an important factor in deciding whether a vendor might require disciplinary action.