



University of Washington: eZconnect Tutorial (Quote Tool)

Call 1-877-772 5555 for Technical Support



When your furniture quote is ready, you will receive an email notification.

To retrieve your quote, sign in to your procurement system and locate your Herman Miller/BiNW Catalog.

Access the catalog and let the following instructions guide you with regards to retrieving and reviewing your quote and submitting your quote for purchase.



University of Washington	Catalog	Order Form (0)	Account
	Seating Filing and Storage Desks, Tables and Furniture Technology Support Accessories/Lighting	Import SIF	Order History Quotes (1/31 in queue) Address Book Delivery Settings

Select "Quotes"

WASHINGTON provided by BINW and Herman Miller!

BiNW is proud to have been chosen as the supplier of Herman Miller products for the University of Washington. BiNW supports the UW with a variety of services including interior design, project management, delivery and installation. You have a dedicated account manager, Cappy Santini, to assist you in your needs and we are committed to providing superior customer service to the University of Washington. Check out the [BiNW](#) website for more details.

Click on the Catalog header at the top of this page to browse the product offerings available to the UW community. You can also browse [Herman Miller's](#) website for additional product ideas.

The process of ordering, delivering, and installing furniture products can be very complex and unique. So, to help you choose the right products and to assure those products are delivered and installed in a manner that meets your specific needs, please contact [CAPPY SANTINI](#) or by phone at: 206-615-9231

If you have questions specific to your outstanding quotes and orders, please contact [KELLY STEBRITZ](#) or by phone at: 206-615-9258.

Your order history is also available under the Account header at the top of the page.



University of Washington

Catalog

Order Form (0)

Account

Quotes

This page allows you to manage your draft quotes. Your active quote is the one which is highlighted below. If you have additional saved quotes, you can make another active by clicking the radio button before the quote order number. Once a quote is active, you can add additional products from the catalog or turn the quote into an order by clicking the Catalog or Order Form icon above.

Active Order	Order Number	Create Date	Description	Owner	Assign To	Edit Desc...	Delete	Email	Print	
<input checked="" type="radio"/>	49254	4/25/2013	Order for Shana - Order ID 49254	Shana Anglin						
<input type="radio"/>	49243	4/24/2013	Order for Kelly - Order ID 49243	kcaldew@u.washington.edu						

First, check the order number referenced in your email notification. When correct order number is confirmed, select "Active Order."



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Order Form (0)

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Quotes

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Active Order	Order Number	Create Date	Description	Owner	Assign To	Detail	Edit Desc...	Delete	Email	Print
<input checked="" type="radio"/>	49254	4/25/2013	Order for Shana - Order ID 49254	Shana Anglin						
<input type="radio"/>	49243	4/24/2013	Order for Kelly - Order ID 49243	kcaldew@u.washington.edu						

Select
"Detail"



University of Washington

Catalog

Order Form (0)

Account

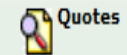
Quote Detail

[\[Printable version\]](#)

This page allows you to view this Quote. You can make this Quote an active order by clicking the Activate button below.

ACTIVATE

Order Number: **49254**
Customer PO:
Order Name: **Order for Shana - Order ID 49254**



Subtotal			\$0.00
Total	0		\$0.00
Sales Tax			\$3,240.42
Delivery Charges			\$0.00
Grand Total			\$3,240.42

Select
"Activate"



★ **Please note, you cannot edit your quote here. If you need to make any changes to your quote, please contact [KELLY STEBRITZ](#) or by phone at: 206-615-9258**

Review Your Order

Order ID **49254**
Order Name **Order for Shana - Order ID 49254**

Number of Line Items in Order **24**

Here is where you can change quantities and tags or delete products and services before placing your final order. After changing quantities, please click "update" to update your total. Choose "catalog" to continue shopping.

Click "Next" to check out.

◀ CATALOG IMPORT SIF NAME ORDER DELETE ALL UPDATE **NEXT: BILLING ▶**

SIF Import Items	Qty	Unit Price	Price
+Diag Tray	1	\$20.24	\$20.24
Product Number: G7130.JT			
Tag: DIAG-JT			
JT: +just tan			
Leadtime N/A			
+Diag Tray	1	\$20.24	\$20.24
Product Number: G7130.MT			
Tag: DIAG-MT			
MT: +medium tone			
Leadtime N/A			



Review Order

[Printable version]

Order ID **49254**

Order Name **Order for Shana - Order ID 49254**

Number of Line Items in Order **24**

Please take one last look at your products, services, and shipping and billing information to be sure your order is correct. To make changes, click on the "edit order" button to return to the order editor.

Place your order.

◀ EDIT ORDER **SUBMIT ORDER** ▶

SIF Import Items	Qty	Unit Price	Price
+Diag Tray	1	\$20.24	\$20.24
Product Number: G7130.JT			
Tag: DIAG-JT			
JT: +just tan			
Leadtime N/A			
+Diag Tray	1	\$20.24	\$20.24
Product Number: G7130.MT			
Tag: DIAG-MT			
MT: +medium tone			
Leadtime N/A			
+Diag Tray	1	\$20.24	\$20.24
Product Number: G7130.LG			

B*i*NW