

## FM News - September 2015

Welcome to the beginning of another exciting academic year! This issue of FMNews includes the following items:

- Recharge Rate Proposal Template Updates
- New CORE Training Sessions!
- Procurement Services Supplier On-Boarding Lean: 60-day Update
- Ariba 9r2 Upgrade Successfully Implemented
- Procure to Pay/eProcurement Project is Fully Deployed
- State Required Procurement Training

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### Recharge Rate Proposal Template Updates

Management Accounting and Analysis has, with feedback from users, made a number of revisions to the rate proposal template for recharge centers. One major update will sync cost categories in the rate proposal with the UW's expense codes enabling easy comparability of proposal data with actual expenses the UW's Financial Accounting System (FAS).

Questions? Please check MAA's website (<http://f2.washington.edu/fm/maa/recharge>) or contact Sophie Zhang ([sszhang@uw.edu](mailto:sszhang@uw.edu), 206.543.1344) or Doug Kramer ([dkramer@uw.edu](mailto:dkramer@uw.edu), 206.897.1617) for more information.

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### New CORE Training Sessions!

Research Accounting and Analysis (RAA) Compliance has been busy developing short training sessions (approximately 1 hour in length) for the Cooperative for Research Education (CORE).

- Classes being offered this fall include:
- Direct billing of F&A Type Cost
- Preparing for an Audit
- Salary and Cost Transfer Compliance
- Grant and Contract Fiscal Compliance

Visit the CORE website to view and register for these and other FREE classes focused on research administration. <http://www.washington.edu/research/learning>

Questions? Please contact Andra Sawyer, Compliance Analyst, Research Accounting and Analysis ([andra2@uw.edu](mailto:andra2@uw.edu), 206.685.8902).

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**Procurement Services Supplier On-Boarding Lean: 60-day Update**

Procurement Service’s Supplier On-Boarding Lean Team members shared mountains of data, process maps, and ideas in their 60-day report on August 18. Project lead Tina Schlotfeldt-Padilla commented: “An incredible amount of detailed data analysis has been done and has revealed a clear picture of the as-is process, what gaps exist, and what opportunities are out there to address those gaps.” In the next 30 days, or so, the five kaizens (sub-groups) will come together to recommend a streamlined on-boarding program. The 90-day report will take place on September 28, from 2-3 p.m. in Procurement Services (Roosevelt Commons West, 3<sup>rd</sup> Floor).

Project details are available at: <http://f2.washington.edu/fm/ps/supplier-onboarding-lean>

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**Ariba 9r2 Upgrade Successfully Implemented**

The Ariba (eProcurement) 9r2 upgrade implementation has been successfully deployed and the system is available for users to log in. To see what’s new with this upgrade go to [https://f2.washington.edu/fm/ps/faq-external?term\\_node\\_tid\\_depth=9r2](https://f2.washington.edu/fm/ps/faq-external?term_node_tid_depth=9r2)

Need assistance? Please contact customer service at 206.543.4545 or [pschelp@uw.edu](mailto:pschelp@uw.edu)

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**Procure to Pay/eProcurement Project is Fully Deployed**

Use eProcurement (Ariba) for the majority of your purchasing needs (some exceptions apply: <http://f2.washington.edu/fm/ps/how-to-buy/exception-items#Foreign>)

The PAS Requisition module will be retired December 31, 2015. To better prepare for this milestone, we recommend all new requisitions after September 30 be initiated using Ariba.

For more information, please contact customer service at 206.543.4545 or [pschelp@uw.edu](mailto:pschelp@uw.edu)

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**State Required Procurement Training**

As a result of the State of Washington’s Procurement Reform law (RCW 39.26.110), which became effective on July 1, 2013, any state employees whose jobs involve “developing, executing or managing procurement or contracts (for goods and services)”, are required to fulfill certain training requirements in order to effectively performing their procurement duties.

Information needed to comply with this training requirement is here: <http://f2.washington.edu/fm/ps/node/4771>. For additional details, please contact Ray Hsu at 206.543.0793 or [rayhsu@uw.edu](mailto:rayhsu@uw.edu).