



UNIVERSITY of WASHINGTON

FY2026 Operating Budget Development Narrative Prompts

[CoMotion]

OPERATING BUDGET PROPOSAL NARRATIVE PROMPTS DUE 2/24/2025

Programmatic & Academic Vitality Narrative

Text submitted within this section **will** be published to FPB's Annual Budget Development website

Where possible, you are encouraged to leverage published materials already created

- 1) Please list your operating budget priorities for the upcoming period (bullet format) and how your campus/unit is aligning available resources with strategic programmatic goals and university initiatives (e.g. Diversity Blueprint, Population Health, etc). *Word Limit: 500*
- **Elevate the global impact of the UW through research translation by:**
 1. Increasing the numbers of innovations licensed and startups launched
 - Staff outreach to researchers from units that are not traditional disclosers
 - New *Plan to Launch* program to help with the challenging late stages of spinoff launch
 - Use of the *Entrepreneurial Faculty Forum* to create more faculty entrepreneurs
 2. Creating a second to none mentoring environment
 - Launch mentor database to reduce staff administrative time and elevate programmatic offerings through mentor skills assessments and effective mentor matching
 - Recruit high quality mentors
 - Conduct Exit Interviews with CoMotion programs graduates and act on lessons learnt
 3. Enhancing our media presence, and regional, national and international visibility
 - Refine and expand CoMotion's university-wide Innovation Month in May
 - Continue forging high-visibility partnerships (e.g., Climate Tech Innovation Hub, Plug and Play, etc.)
 - Pitch stories to Geekwire, Seattle Times and other news outlets
- **Build a UW innovation ecosystem where everyone thrives by:**
 1. Increasing the number of innovators, founders, and mentors with diverse perspectives and experiences
 - Conduct training and events to ensure that the startup creation path is available to all
 2. Engaging with underserved units on all three campuses
 - Continue dispatching Innovation Managers to UWT and UWB to create connective tissue with the Seattle campus
 - Conduct Early Career Researcher outreach and events
 3. Partnering with groups focused on building diversity in entrepreneurship in our region
 - Continue partnership with the *Brotherhood Initiative* and explore other opportunities
- **Identify and pursue new opportunities to lower barriers to entrepreneurship and increase spinoff success by:**
 1. Simplifying and streamlining processes and policies and demystifying the commercialization journey
 - Produce and distribute videos and infographics that outline the innovator's journey
 - Create and distribute a *Licensing Handbook* to accompany the *Startup Handbook*
 2. Meeting the evolving needs of our innovation ecosystem through continuous, data-driven insights and programmatic innovation.
 - Replace CoMotion's IP management and finance database for enhanced automation, integration of previously isolated systems, and deployment of updated innovation submission process
 3. Creating, nurturing, and strengthening mutually beneficial internal and external partnerships that bolster our local and regional innovation ecosystem
 - Exploit the new I-Corp Hub to enhance preparedness, competitiveness and visibility of UW teams
 - Partner with angel and early-stage investors to give an unfair advantage to UW spinoffs
 - Continue building ad hoc and opportunistic partnerships



UNIVERSITY of WASHINGTON

FY2026 Operating Budget Development Narrative Prompts

[CoMotion]

Required Budget Development Consultative Process Summary – Faculty, Staff and Students

*Text submitted within this section **will** be published to FPB's Annual Budget Development website*

-- If specific questions are not applicable to your unit, simply indicate n/a --

Consultation with your elected faculty councils, student councils and unit/campus staff, regarding your unit's/campus's budget proposal materials, including your proposed FY26 operating budget, narrative responses, tuition rate recommendations and fee-based rate recommendations are an important and necessary component of the UW's budget development process. Your responses to the questions below will be documented and included as part of the FY26 operating budget development review materials provided to Executive Leadership of the UW.

PLAN NOW to ensure that all unit/campus review and consultative processes are completed by the February 24, 2025 due date.

- 1) Please indicate the date that FACULTY leadership within your unit/campus was consulted and provided the opportunity to provide input as part of this budget planning exercise

N/A

- 2) Please list a point of contact for your FACULTY leadership (name and UW email address).

N/A

- 3) Please indicate the date that STUDENT leadership within your unit/campus was consulted and provided the opportunity to provide input as part of this budget planning exercise.

N/A

- 4) Please list a point of contact for your STUDENT leadership (name and UW email address).

N/A

- 5) Please discuss how you involved campus or unit staff in the consultative process.

CoMotion's leadership deeply values the input of its staff and that of UW and external stakeholders. Internally, we make room for consultation by any and all staff members and communicate decisions that affect the entire Office to all in a timely and clear manner. Starting with the premise that an informed staff is best equipped to help in decision-making, Director and Executive Team apprise staff of recent development, and of strategic and tactical priorities in weekly all-hands meetings conducted on Zoom to guarantee broad participation. An all-hands Annual Retreat – along with newly established quarterly Mini-Retreats -- provide staff with the opportunity to engage with leadership on strategic and investment priorities.

During the budget development cycle, planning is conducted in consultation with unit leaders who directly consult with their teams during the November to February budgeting process. In this iterative process, units make spending requests for the upcoming fiscal year. Finalized budgets are shared with unit leaders who also receive quarterly variance reports that compare budget to actuals to enable course correction.

UW and external stakeholders are consulted through a variety of mechanisms that include: (1) conference with department chairs; (2) visits at College and Schools XCOMs; (3) programmatic surveys; (4) 1 on 1 conversations, debriefs and intakes; (5)



UNIVERSITY *of* WASHINGTON

FY2026 Operating Budget Development Narrative Prompts

[CoMotion]

Incubators member meetings; (6) ACIP3 committee; (7) input from the Entrepreneurial Faculty Fellow program; (8) input from the Innovation Roundtable.

- 6) Since submission of your tuition and/or fee-based rate recommendations on January 24, 2025, has your campus or unit received any additional feedback from students? If so, please summarize here.

N/A

Do Not Submit This File