EFFORT REPORTING NEWS!

March 2017



Another Paper Process Bites the Dust – FEC Recertifications Go Online!

Previously, if post-certification changes to effort report data required a recertification, the recertification process took place *outside* of the eFECS Effort Report system. FEC Coordinators had to print a copy of the originally certified data, make manual adjustments, get the faculty's signature (recertification), attach supporting documentation to justify the changes, make copies for retention in the department, then send the original signed copy with documentation to MAA.

We are happy to announce that on March 7, 2017, an electronic recertification feature was added to eFECS—no more paper! This feature reduces some of the administrative burden around the previous recertification process, helps alleviate compliance oversight concerns, and provides a single source and audit trail of all faculty effort for a reporting cycle. Should you need to process an online recertification, there is <u>a step-by-step guide</u> on MAA's web site. We are also scheduling a brown bag session to demo the new process. This session will take place on Friday, March 17, in Roosevelt Commons West building, 2nd floor, room 271. No registration necessary.

Online Recertification Means No More Printing!

With the elimination of the paper recertification process, you will no longer see a "Print" button in eFECS. The print button produced a paper version of certified data with instructions for processing a *paper* recertification so is no longer needed.

ASTRA impact: We'll be working with the ASTRA team over the next couple of months to clean up existing ASTRA actions as the "View and Print" action is no longer needed. It won't hurt users who have this action today, but it will provide the "View" action only.

FECs for calendar cycle 7/1/2016 – 12/31/2016 are ready for review and certification! Faculty will get their 20-day reminder to certify on 3/12/2017. All FECs should be certified by 03/31/2017, unless more changes to the FEC are coming. It's better to have FEC certified late than recertified!

Do you have questions or want someone to call you? Email efecs@u.washington.edu

Training Available March-April

Select the title of any of the following courses to register.

- Modifying an FEC, Changes Outside eFECS and <u>Recertifications</u>
- Faculty Effort and Cost Share: Calculate it <u>Right!</u>
- Managing Faculty Effort
- Introduction to Grant and Contract Certification (GCCR)

For more classes, please visit <u>http://www.washington.edu/research/learning</u>