



*Procurement Services eNews chronicles UW procurement news and information to assist faculty and staff in staying knowledgeable by providing tips and guidance, and details about upcoming improvements with UW systems or processes in our rapidly changing procurement landscape.*

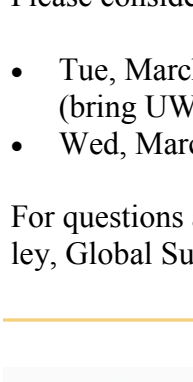
## eProcurement Updates



**Ebony Office Interiors is Now in eProcurement**  
Ebony Office Interiors, LLC is a minority owned business and has worked with the University since 1983. Ebony's goal is to bring an artistic sense to the creation of ergonomic office environments, offering solutions designed to adapt to growing departments, specializing in practical designs that seldom go out of style. To further assist, Ebony can facilitate project requirements for layout, design, product selection and project management.

Ebony possesses an attitude of individual and corporate integrity with a deep respect for our customers and strategic partners, as we continue to provide responsive solutions on time and within budget.

## Event Announcements



**A Briggs Passport & Visa Services Info Sessions**  
What's a visa? When do I need one? How do I get one? Who can help me?

A visa is a critical travel document required by many countries, in addition to a passport, for entry to that country. The UW now has a contract with A Briggs Passport & Visa Services to provide expedited services to secure a visa. Travelers will benefit from this new contract with:

- Lower fees for visa expediting (handling rush orders)
- Email updates on the visa application process
- Web-based tracking function
- Local service – a downtown A Briggs Seattle office

Please consider attending one of these info sessions to learn more:

- Tue, March 6<sup>th</sup>, 12-1 pm, [UW Tower Auditorium](#), 4<sup>th</sup> floor/Mezzanine level (bring UW id)
- Wed, March 7<sup>th</sup>, 12-1, [Genome Sciences](#) (Foege Building) Room S-060

For questions about these [info sessions](#) or the A Briggs contract, contact Kate Riley, Global Support Project Manager, at 206-616-1603 or [kater@uw.edu](mailto:kater@uw.edu).

## Attendance is up at Procurement Services Forums

Procurement Services offers our university campuses an opportunity to connect with procurement systems and process specialist in a series of forums held twice yearly in early Fall and late Winter. We just finished our two forums on the Seattle campus and have two remaining, one at South Lake Union and the other one at Bothell. We've been pleased with the attendance and will continue to provide timely information that will assist you with your fiscal responsibilities in future forums.

### Remaining Dates for Procurement Services Winter Forums

Date	Time	Location
March 9, 2012	9:30-11:00	UW Bothell Rose Room
March 13, 2012	1:30-3:00	South Lake Union

Whether you attended one of our forums or not, please consider providing us with your ideas on how we can make the experience even better by answering questions pertinent to you in this [survey](#). If you aren't able to attend any of the winter forums, you can go online to our [Forums web page](#) to review the presentation.

For more information please contact [David Wright](#) at 616-7076 or go here to register: <http://f2.washington.edu/fm/ps/training-events/forums>

## Green News



### Husky Green Awards

The Husky Green Award recognizes our peers who have shown leadership, initiative, and dedication to environmental stewardship and sustainability at the University of Washington. [Nominate](#) someone you know for the Husky Green Award today!

The second annual Husky Green Awards winners were announced at the celebration for Earth Day by Ruth Johnston, Associate Vice President, Environmental Stewardship & Sustainability Office, Finance & Facilities. Five of sixteen [nominees](#) were chosen as award recipients for the 2010-2011 academic year.

### eNews Subscriptions

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<https://mailman2.u.washington.edu/mailman/listinfo/procurementservicesnews>

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**Procurement Services is a Division of Financial Management within University of Washington's Finance & Facilities**

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If you have procurement related questions please email: [pschelp@uw.edu](mailto:pschelp@uw.edu)