

Financial Accounting

REQUEST FOR AGENCY ACCOUNT

To assist us in establishing your agency account, please furnish the information requested below. You may write the information in the space provided or include it in a separate memo. For your convenience, our return address has been preprinted on the back of this form. If you have any questions, please email Financial Accounting at accountg@uw.edu.

Return To: Financial Accounting
Box 354965

Fax No.: 3-8044

Purpose of agency account, including type of expenditures to be charged:

Suggested name for agency account (22 characters): _____

Estimated amount of monthly expenditures

UW Department _____

Organization Code _____

Principal Investigator _____

Telephone No. of Principal Investigator _____

Box Number _____

Department Budget Number _____

Person making request _____ Tel. # _____

Signature _____

**FINANCIAL
ACCOUNTING BOX 354965**