

# AWARD PORTAL – JOB AID

## Field Name Mapping Crosswalk

Grant Tracker Note TOPICS Field	Award Portal Ticket TOPICS Field	Used For
Advance Bgt	Advance Spend	Issues related to an award currently in Advance Spend status.
Budget Setup	Award Setup	Issues related to how an award has been established in Workday, such as rebudgeting, Award Line extensions, or status of Award Setup Requests (ASRs) and Award Modification Requests (AMRs) received in GCA.
TRANSPASU	Award Line Setup - NonSAGE	To request a new award line setup (non-SAGE). For example: Program Income, Cost Share.
Closing	Closeout Compliance	Issues related to an award/award line closeout, such as closeout in progress requests, deficit transfer requests, or notifications of pending extensions.
Cost Sharing	Cost Share	Issues related to cost share commitment or contributions.
Sponsor Payments	Customer Payments	Issues related to funds received from sponsors.
Indirect Costs	Facilities and Administration (F&A)	Issues related to facilities & administrative/indirect costs.
Reporting	Financial Reports	Issues related to sponsor financial reporting requirements.
Invoicing	Sponsor Billing	Issues related to invoices generated by GCA to sponsor. Do NOT use for questions about invoices received from subcontractors or vendors-- contact <a href="#">Procurement Services</a> or assistance with outgoing payments.
Program Income	Program Income	Issues related to existing <a href="#">Program Income award line</a> . To request a new Program Income award line, please choose <b>“Award Line Setup - NonSAGE”</b> topic instead.
Termination Notice	Termination Notice	Issues related to termination notices for trainees or fellows funded by NIH training grant or fellowship awards. Do NOT use for issues related to award closeout or a sponsor notification that your grant is being terminated - choose the <b>“Closeout”</b> topic instead.
Training Grants	Training Grants	Issues related to a training grant, other than termination notices.
WA ST Estimate Letter	WA ST Estimate Letter	Used by GCA each June to inquire about estimated spending specific to State of Washington sponsors.