UNIVERSITY of WASHINGTON

MRAM

# February 2023
# Meeting Q&A Follow Up

**Greetings Colleagues,**

The February MRAM materials are published for your review. Q&A from our session are included here for reference and will be available with the other meeting materials shortly.

## PAFC Hot Topic: Program Income, Federal Closeout Requirements

**Q**: When a Notice of Award (generally from foundations) references earning interest on funds sent to UW, is this classified as something other than program income at UW? Investment income?

**A**: The federal regulations specifically exclude interest earned on federal funds from the definition of program income. Please see GCA's website for information regarding interest income on sponsored awards.

## Subaward Invoices

**Q1**: We would like some of our subrecipients to provide transaction level detail, rather than just summary information. How can we get these terms into our outgoing subcontracts when needed?? Please note: The UW provides transaction level detail on invoices to our sponsors.

**A1**: For subawards that use the UW Template, you can include a request to require transaction level detail as part of the subaward agreement. The request should include a justification to explain the reason for the request, i.e. sponsor requires transaction level details, etc. We are not able to revise the invoicing terms for those subawards using the FDP template. However, you can always ask for more details if there is a question about a particular cost or line item.

**Q2**: PIs have been receiving an email from the sponsor (NASA) that FFATA Subaward and/or Subrecipient Reporting is due- is this a department responsibility or is there something we need to do?
**A2**: FFATA subaward reports are handled by the OSP Subawards team - you should be able to see a copy in SAGE - if you don't see this send an email to ospsubs@uw.edu

**Q3**: What guidance does OSP have for departments regarding informing their subrecipients about invoicing through Workday starting July 1?
**A3**: Thank you for this question. OSP and Procurement are working together on these plans, and we will be sharing additional information about this transition in the near future.

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## Affiliate Faculty

**Q**: If a faculty member is insistent upon traveling to a country of concern and there are serious issues, how should a staff member proceed without being insubordinate?
**A**: Start by providing for the faculty member the various risks involved with the proposed travel and the precautions that will need to be taken. If there are truly serious issues – that is, policy or legal noncompliance – then escalate the matter to the Department Chair or Dean's Office. You may also provide information to the Office of Research by emailing Research@uw.edu.

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## SAGE Award Demo

**Q1**: Who creates an Award Setup request? What if Campus and OSP both receive the Notice of Award (NoA)? Who is responsible for moving it forward?
**A1**: Either OSP or Campus create an Award Setup Request in SAGE.

- When OSP receives or retrieves an Award and the PI is not included on the notification. OSP will create an Award Setup Request and route it to campus for completion.
- When the PI/Dept. receive an award, whether or not OSP is included, the P/Dept. should create an Award Setup Request as soon as possible. This will ensure a complete Award Setup Request gets to the appropriate OSP reviewer as timely as possible.

**Q2**: Would campus get a prompt to create an Award Setup Request when OSP receives the NoA?
**A2**: No. However, if OSP creates an Award Setup Request they will route it to campus in

SAGE.

**Q3**: Can you override the SAGE budget with new allocations once it is created in SAGE by OSP.
**A3**: OSP is not creating SAGE Budgets, to clarify. Campus will be able to continue to make updates to their SAGE award budget throughout the award lifecycle. The updates will be captured and associated with modification requests once the award has been setup.

**Q4**: If GCA returns the form to campus, when campus re-completes it, does it route to OSP again or back to GCA directly?
**A4**: This will be a change from current state functionality. The SAGE Award Workflow depicts this update where GCA will now be able to return to campus directly or back to OSP prior to notification.

**Q5**: Is there anything from the eGC1 that cannot be changed on the award setup request form? (Perhaps the PI and the sponsor?) I.e., how do we avoid having a completely unrelated award attached to an eGC1?
**A5**: An eGC1 will only be able to be associated with one award, and there will be restrictions on the type of eGC1 that can be associated (e.g. no NAA eGC1s can be linked to awards). We cannot, however, prevent the wrong eGC1 from being selected and linked to an award setup request, but we will allow for the eGC1 to be changed, to correct it. If campus changes the eGC1, the defaulted information will change/update as well, and they will start fresh with their review. Additionally, there are fields (including PI and Sponsor) that can be updated on the Award Setup Request form to facilitate updates from proposal stage.

**Q6**: Is there any cross check functions to prevent duplicated award setup requests?
**A6**: There will be validations to prevent the same eGC1 from being selected and linked to multiple awards. There will also be validations that check if the sponsor award number is already associated with another award. We know that sponsor award numbers can be entered in varying formats so it is not fail-proof, but we will start here and enhance over time based on our experiences.

**Q7**: I didn't see how to link the eGC1 to the Award Setup Request form. Is it obvious?
**A7**: When the user clicks the “Create…” button, the eGC1 selection will be the next thing they are asked. We can enhance the slide deck to illustrate this. Yes, it will be easy, with a type ahead search that allows the user to enter all or part of the eGC1 number, PI name, or short title.

**Q8**: What about incremental awards, that are for less than a full year and/or cross budget periods?
**A8**: Crossing budget periods will be tricky. For starters, due to complexity on the SAGE Budget side, the recommendation is to setup a single overarching period that can handle the variable start and end dates necessary. In the (post-UWFT) future SAGE Budget will add custom start and end dates to worksheets.

**Q9**: Will the award setup request go through a review process like the eGC1 in pre award?
**A9**: The award setup request will go through a similar review by both OSP and GCA. There is no campus unit-level review for award setup that happens through SAGE for Workday release.

**Q10**: SAGE currently allows eGC1 visibility for any application that includes resources (human or other) in my org code. How will that work in the new system? For example, I need to see the various training grants across campus on which a faculty member is listed as a mentor.
**A10**: When the conversion from Org Codes to Cost Centers happens, ASTRA roles will be transitioned over as well, so that you will be able to continue to see the applications you are expected to have access to. We are still gathering information on how that ASTRA transition will take place so stay tuned for more details in the coming months.

**Q11**: Will we be able to request extensions through the Mod process or if not, how will that be integrated with UWFT?
**A11**: The modification process is still under development and will be shared as we have more information. At this time we are not sure if we will be able to complete a form in SAGE for campus modification requests in time for Workday release. If not, campus would alert OSP as they do now, via email, for modification needs. Within Workday, GCA will make manual updates to reflect the updated extension dates.

**Q12**: What if the award has different project period dates than what was proposed in SAGE budget?
**A12**: If you created a SAGE Budget at the time of proposal, you can copy it to create your SAGE Budget at the time of Award. You will have the opportunity to update dates in the Award SAGE Budget. GCA will also verify that the dates entered in SAGE award budget align and/or are within the total sponsor approved award period. If GCA has any questions regarding the dates entered in the SAGE budget, we would return to campus to get clarification.

**Q13**: In SAGE Award Activity Record will there be a record of each released amount within a non-competitive cycle in addition to the cumulative awarded amount so we can see how much and when those funds were made available?
**A13**: Yes, it is the intention to make the full request history visible to users for a given award. Each request for modification to the funding will include that new (or reduced) funding amount, as well as any changes to authorized periods of time.

**Q16**: Will there be a sandbox environment for SAGE prior to rollout?
**A16**: For SAGE, we are still determining what is feasible here. At minimum we know that there will be a User Acceptance Testing (UAT) environment that targeted UAT participants will have access to.

**Q17**: Will any information from UWFT 'flow back' to the SAGE award tool? To create reports, projections, etc.?
**A17**: Yes, the intention is that approved award details from Workday will be made visible in SAGE via the Award Activity record. It will not include the full set of all Workday data, however. The focus will be on the award general information, award lines, grant worktags, and periods. We will iterate here post-go live based on user feedback.

**Q18**: Will the SAGE changes replace many of the functions of MyResearch?
**A18**: The SAGE Award changes will provide users with the information they are used to obtaining from MyResearch funding status, and with broader context to the overall award.

**Q19**: It would be helpful to hear about the future state processes that will replace Transpasu's and re-budgeting forms. When that information becomes available. Thanks!
**A19**: Transpasu's and re-budgeting will be part of the modification process that is still under development. We will be providing more details on the modification process once it's more fully developed.

**Q20**: Will you recommend we create a copy/new sage budget for the award process/compared to the proposal stage?
**A20**: You will be required to create a SAGE Award Budget at the time of Award that matches the award amount and link it to the Award Setup Request form. You cannot use the same SAGE Proposal budget. You can, however, copy the SAGE proposal

budget to leverage that existing data. Given this added efficiency, we recommend using SAGE Budget at the time of proposal, and copying the budget at time of Award instead of starting from scratch. However, you can also choose to create a new SAGE Budget at the time of Award, since SAGE Budget will not be required for time of proposal.

**Q:** Would it be possible to add the questions and answers to the end of the ppt that will be made available post-webinar?
**A** : We post all the Q&A to the MRAM website along with the other materials within a couple of days of the email with the Q&A going out.

Thank you,
MRAM

**FEBRUARY MEETING MATERIAL**