



Outlook

Service and Recharge Center Depreciation Expense Flow Chart

From MAA Recharge <recharge@uw.edu>

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To service-and-recharge-center@u.washington.edu <service-and-recharge-center@u.washington.edu>

Hello Service and Recharge Centers!

Due to the Workday implementation, the process for recording depreciation expense has changed however the requirement remains the same. Please see Section V.b. of the University of Washington Service & Recharge Center Guidelines found here: <https://finance.uw.edu/maa/sites/default/files/recharge/Service-Recharge%20Center%20Guidelines%20-%206-22-2017%20-%20FINAL.pdf> (note: you may need to copy and paste the hyperlink to your browser).

MAA has been working with FinOps, the Controller's office and the Equipment Inventory Office to bring you a best practice recommendation for the treatment of depreciation expense. Please find a flow chart here: <https://finance.uw.edu/maa/sites/default/files/recharge/Service%20and%20Recharge%20Depreciation%20Treatment%20Chart.pdf> (note: you may need to copy and paste the hyperlink to your browser).

This chart illustrates how to request the appropriate depreciation expense be moved from the Center Operations Resource (RS100073), to the Equipment Reserve Resource (RS100076).

Thank you for your patience and please reply to this email or Recharge@uw.edu with any questions.

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