



Depreciation Process Flow Update

From MAA Recharge <recharge@uw.edu>

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To service-and-recharge-center@u.washington.edu <service-and-recharge-center@u.washington.edu>

Hello Service and Recharge Center Operators,

We've updated some of our guidance related to depreciation treatment. Please see this link to the updated [Service and Recharge Center Depreciation Expense Flow](#).

Some things to note:

- We have clarified the calculation for the amount of depreciation to be transferred between RS100073 Center Operations Resource to RS100076 Equipment Reserve Resource. MAA acknowledges that a Fund Transfer Journal requires the presence of revenue to balance. If your Center has not recorded revenue for that month, the Fund Transfer Journal can be performed the following month and up to quarterly. If your Center has not recorded revenue for a period of three months, please contact the Recharge team to discuss the possibility of adjusting your rate mid-cycle.
- Centers purchasing new equipment mid-cycle are encouraged to submit a new rate proposal to include the new depreciation expense.
- "Useful Life" is defined as the date that an asset is "issued" in Workday. When the new asset is in "issued" status, depreciation begins. Please direct questions on this policy to EIO@uw.edu

Best regards,

MAA Service and Recharge

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