# OMS Form – Third Party Service Provider – Vendor Information

**Applicability:** University of Washington

**Standard Title:** OMS Standard – Third Party Service Provider – PCI Compliance

## Initial Vendor Information

* Vendor name: Click or tap here to enter text.
	+ Vendor Contact: Name: Click or tap here to enter text.
	+ Vendor Email: Click or tap here to enter text.
	+ Vendor Phone: Click or tap here to enter text.
* UW Department: Click or tap here to enter text.
	+ UW Contact: Name: Click or tap here to enter text.
	+ UW Email: Click or tap here to enter text.
	+ UW Phone: Click or tap here to enter text.
	+ MID (if one exists already): Click or tap here to enter text.
* Business Case for New TPSP: Click or tap here to enter text.

## PCI Compliance Information

OMS will work with the Merchant and TPSP to complete this section after initial consultation.

* Verify vendor against VISA’s service provider registry:
	+ Valid through date: Click or tap here to enter text.
* Vendor must provide current Attestation of Compliance
	+ Expiration date: Click or tap here to enter text.
* Terminals offered must be a certified Point to Point Encrypted (P2PE) solution
	+ Reassessment date: Click or tap here to enter text.
* Payment application must be PA-DSS certified
	+ Expiration Date: Click or tap here to enter text.
* Can product/vendor integrate with University/State contracted payment processor? Click or tap here to enter text.
	+ Validated by: Click or tap here to enter text. Date: Click or tap here to enter text.
* Review contract language: PCI language must be included
	+ Review for Procurement, Privacy Office, and Security requirements
	+ Validated by/Procurement Rep/date: Click or tap here to enter text.

All of these items are required, failure to meet any will be reviewed by the OMS exemption process. You will either be granted an exception, or the request will be declined as outlined in the Requesting a new TPSP section, above.