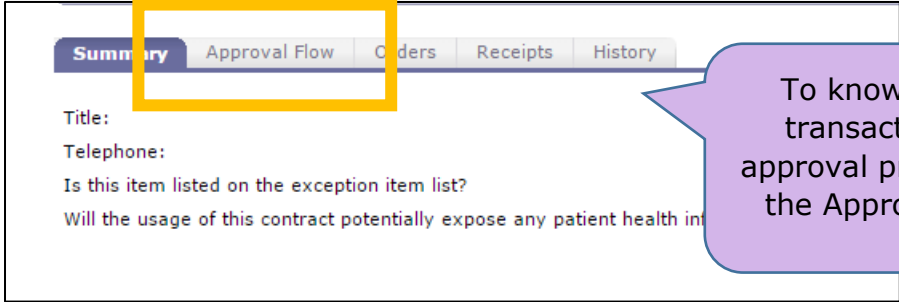
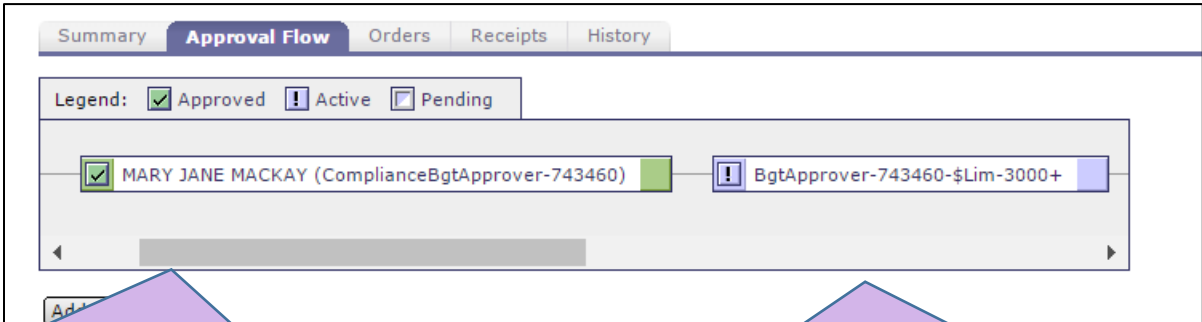


Ariba Approval Flow



To know where your transaction is in the approval process, click on the Approval Flow tab.

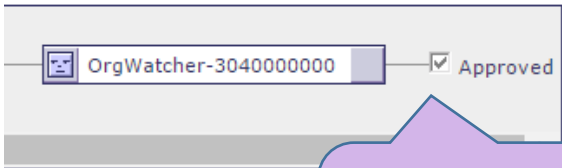


The Approval Flow will show you which role has approved your transaction by having a green checkmark next to the approver's name.

The blue exclamation point indicates no one has provided approval yet. Click on the role to see who can approve it.



You will see the names of people in that role who can perform the approval.



Once the transaction has been approved, it will have a check mark next to Approved.