

Prohibited on Procard

Airlines, Bus, Rail
ATM's
Cash or Financial Services
Furriers
Gambling Establishments
Hazardous Items: <https://www.ehs.washington.edu/resource/list-hazardous-substances-and-reportable-quantities-1104>
Human Cadavers, Organs, Tissue or Blood
Jewelry Stores
Live Animals
Lodging (Hotel, Airbnb, etc.)
Memberships- Executive Rebate/Incentive Memberships
Personal Expenses
Tax Exempt Purchase for Equipment
Weapons
Purchasing Items from Other Departments
Payments to Individuals (Stipends, Payments via Zelle, Venmo, etc)

Allowable Purchases on ProCard

Computer, Telecom, and Technology Equipment and Services

Audio Visual Design and Equipment
Cell Phones and Service
Computer Hardware
Computer Peripherals
Computer Repair Services
Hosting and Web Services
Software
Telephone, Television, Video, and Internet Services

Event Services

Audio Visual Staging and Displays
Catering
Charters and Transportation <https://finance.uw.edu/ps/how-to-buy/transportation>
Event Planning Services
Event/Equipment Rental
Florals
Linen Cleaning and Service
Meeting Facility Rentals

Facilities

Air Filters
Cleaning and Janitorial Supplies
Electrical Products
Floor Covering and Installation
HVAC Supplies
Inspections
Keys, Locks, Door and Door Hardware Supplies
Maintenance and Repairs
Moving and Storage for UW Business
Painting Services and Supplies
Plumbing Services and Supplies
Signage
Window Treatments

Food and Beverage

Bakery Products
Coffee Service and Supplies
Fast Food Restaurants
Food/Grocery
Restaurants
Vending Services
Water Service

Fuel, Oil, Repairs, and Other Automobile Maintenance

Auto Repairs

Service Stations Fuel (ONLY UW owned vehicles, equipment, or truck rentals)

General Goods and Services

Furniture

Kitchen Appliances (only non lab related)

Photographic Equipment and Supplies

Retail Clothing and Accessories

Sports and Recreational Equipment, Supplies, and Accessories

Wholesale Goods for Resale

Reseller's Permit is required and may be obtained from the Tax Office.

Lab and Research <https://www.ehs.washington.edu/>

Assays

Chemicals (non-hazardous)

DNA Analysis

Equipment and Apparatus

Gases and Cryogenic Gases (non hazardous)

Glassware and Plasticware

Hand Sanitizer

Safety Supplies and Equipment

Medical, Surgical and Dental

Dental Lab Services

Dental Supplies

Medical Services

Medical Supplies and Equipment

Office Services, Equipment and Supplies

Background Checks

Customs Documentation

Office Copier and Printing Equipment (non contracted)

Office Supplies

Shipping (UPS, FEDEX, USPS)

Printing, Marketing, Communication and Creative Services

3D Printers

Marketing /Advertising Services

Newspaper Subscription

Photographic Services

Printing and Publishing

Processing Fees

Promotional Items, Apparel, and Awards

Website and Graphic Design Services

Professional Services

Conference Registrations

Executive Coaching

Financial and Insurance Services

Market Research Services

Sign Language Interpreters

Testing Services