



Procurement Services eNews chronicles UW procurement news and information to assist faculty and staff in staying knowledgeable by providing tips and guidance, and details about upcoming improvements with UW systems or processes in our rapidly changing procurement landscape.

Please note that not all topics in this newsletter apply universally across all UW departments and Medical Centers. Always follow your own department policies.

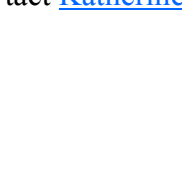
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Headline News



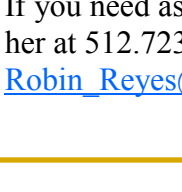
Register Now for the 8th Annual UW Supplier Fair

The 8th Annual UW Supplier Fair is once again being hosted by Procurement Services and the Business Diversity Program. The fair will showcase suppliers in eProcurement, suppliers with a UW contract, as well as small, local, minority and women owned businesses.

You will also have a chance to meet staff from Procurement Services and the Business Diversity Program, so in addition to collecting swag from suppliers in attendance, be sure to stop by our tables to see who you've been talking to over the phone all these years. If chatting isn't a prime motivator for you to attend, consider enjoying some of the delectable treats and drink from our light refreshment table.

Come join us by [clicking here to register](#) now. Need more information? Please contact [Katherine Wu](#) at 206-616-3741.

8th Annual UW Supplier Fair
March 12, 2014 11am - 2pm
The HUB North & South Ballroom
light refreshments will be served



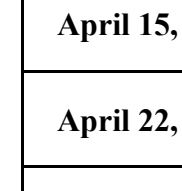
Discover the Advantages in the Dell Leasing Program

University of Washington has adapted a Master Lease Agreement with [Dell Financial Services](#) (DFS) to offer the UW an easy and integrated solution to lease Dell computer equipment right from the Dell Premier eProcurement website.

University departments are encouraged to explore this option when planning for their next IT technology acquisition. We currently have two departments who are now leasing computer equipment using Dell's leasing program. Find out if this is an efficient and cost effective approach for your department.

To help campus users better understand the details of this program, we have put together a list of frequently asked questions, a Step-by-Step Guide to show how to complete an eProcurement order using the lease option, and various industry published white-papers that talk about the advantages of IT Leasing. These documents are located on [Dell's supplier information page](#).

If you need assistance with a quote, please contact [Tiffany Collins@dell.com](mailto:Tiffany.Collins@dell.com) or call her at 512.723.7225. If you need assistance with other items, please contact [Robin Reves@dell.com](mailto:Robin.Reves@dell.com) or call her at 512.728.3402.



Announcing Procurement Services Spring Forums

The Purchasing side of PAS will be retired in 2015. Will you be prepared for it?

Please plan on attending one of Procurement Services Spring Forums to get the latest news on new purchasing and payment functionalities in our eProcurement (Ariba) system. We will be highlighting [eProcurement projects](#) and timelines in addition to opening up the floor to your questions and providing you with networking opportunities.

Please take time to click on the registration link below for the venue that is most convenient for you. Registration is not a requirement to attend but it helps us manage attendance and insures that you will get an electronic version of the forum presentation.

Procurement Services Spring Forum Schedule

Date	Time	Location	Register Here
April 14, 2014	2:00-3:30	William H Foege Auditorium S060	
April 15, 2014	1:00-2:30	UW Tower Auditorium	
April 22, 2014	1:00-2:30	South Lake Union Orin Smith Auditorium	
April 23, 2014	10:00-11:30	HUB Room 334	

If you have any questions please contact [Donna Ickman](#) at 206-685-0448.

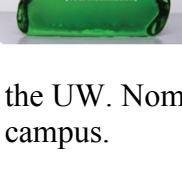
Procurement Tips & Tricks



Managed Print Services
 MEASURE / MANAGE / SAVE

Check Out the Updated Equipment List

Check out the [MPS website](#) for an updated [list of equipment](#), including several new models to meet all your copying and printing needs.



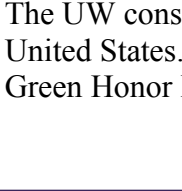
Guidance for UW Book Store Rebates

Are you curious to know whether your department should deduct the 10 percent rebate on UW Book Store purchases when reimbursing an employee?

Departments can create their own policy on how they manage the 10 percent rebate earned through University Book Store purchases. If your department policy requires the purchaser to pursue the rebate from the UW Book Store, then this amount must be deducted from the amount of the reimbursement.

For more information, see the [Reimbursements](#) web page or the UW Book Store [Customer Rebate FAQ page](#).

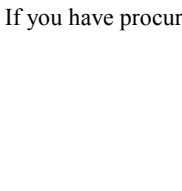
eProcurement Supplier News



Anixter: Newly Activated eProcurement Supplier Catalog

Anixter, a new punch-out catalog in eProcurement, provides global reach with a local touch. Their specialized teams, Enterprise Cabling & Security Solutions, Fasteners, and Electrical and Electronic Wire & Cable serve many markets with one common mission: to provide customized solutions that meet customers' diverse needs.

For additional information, go to [UW Contracts](#) or contact [Jennyfer Bozorth](#) at 206-394-9255.



Office Depot's Fall Newsletter now Available

Click on the [Office Depot Newsletter](#) to get the latest news and tips for this eProcurement catalog supplier.

Green U News



Last Call for Nominations: Husky Green Awards

Do you know someone who makes the UW a little greener? Give them the recognition they deserve! Nominations for the [Husky Green Awards](#) close on March 10. The award recognizes individuals or groups that demonstrate outstanding commitment to sustainability at the UW. Nominees may be students, faculty, staff, departments or teams at any UW campus.

Winners will be recognized during Earth Day festivities in April.



UW Sustainability Efforts Rank in Top 10% Internationally

The University of Washington's sustainability efforts rank in the top 10% of universities worldwide, according to a report by the Universitas Indonesia (UI). The UI Greenmetric report lists the UW as 28th out of the 301 universities from 61 countries that took part in the ranking.

The [UI Greenmetric Ranking of World University](#) compares universities' efforts toward campus sustainability and environmentally-friendly university management. The initiative was launched in 2010 to compel university leaders and stakeholders to increase their focus on environmental sustainability, as well as economic and social aspects related to sustainability.

The 2013 ranking focused on six categories: Setting and Infrastructure (15%); Energy and Climate Change (21%); Waste Management (18%); Water Usage (10%); Transportation (18%); and Education (18%).

The UW consistently [ranks](#) among the top sustainability-minded schools in the United States. Most recently, the University was named to the Princeton Review's Green Honor Roll and the Sierra Club's "Greenest Colleges" list.

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Procurement Services is a Division of Financial Management within University of Washington's Finance & Facilities

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If you have procurement related questions please email: pschelp@uw.edu



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