



PROCUREMENT SERVICES

CAMPUS NEWS & INFORMATION

February 2019

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Ariba eTravel Changes

Hi, Travel Experts!

Reminder that today a number of eTravel Ariba enhancements were released. Note that there is no action required on your end.

For more information regarding the changes, which include explanation/screenshots of the implemented changes, please visit the Important Recent Updates section on the [Travel Office home page](#).

If you have any questions, please contact the Travel Office – travel@uw.edu – 206.543.5858.

Ariba Open Balances

In 2017, we noticed that some newly established budgets had open balances from 2011 or 2012. We have worked with Procurement Services and discovered that open balances stay active in Ariba even

after the associated budget is purged from the financial system. If that budget number is reused in a later biennium, the open balance will then show on the recycled budget, even after 4-6 years!

GCA and Procurement Services have joined forces on a project to clear all open balances on budgets that were purged prior to 2015. In early 2019, we began liquidating the eProcurement Orders, which begin with EI, and are associated with purged budgets. Once those are liquidated, we will liquidate the Blanket Purchase Orders (BPO). We expect to complete this project by April 2019.

We do not foresee any impact to campus customers, except that all new budgets will be cleared of past open balances! We do want to let you know that if a vendor comes to you with an invoice on one of these Purchase Orders, you will need to set up a new PO, as we will have closed out the old one.

If you wish to change or close an EI or BPO order, [Procurement Services offers guidance](#).

Meet ProjectCorps:

Shelley Gaddie, President



Direct: 206-518-6101

Cell: 206-714-6008

www.projectcorps.com

ProjectCorps is an award-winning provider of business and technology consulting and professional services to both public and private enterprises. We have been assisting UW in solving business and technology challenges since 2010. Our service areas are organized into nine practice areas: Portfolio, Program and Project Management; Strategy and Operations; Business Process Improvement; Program and Project Quality Assurance; Technology Selection and Evaluation; Business Analysis and Analytics; Change Management; Organizational Effectiveness; and Customized Training and Facilitation Services.

Headquartered in Seattle, ProjectCorps is a certified Woman Owned Business (OMWBE). We are committed to excellence and the creation of an innovative, diverse and inclusive culture that continues to be critical to our success. ProjectCorps has a UW-wide Master Contract in place so, we can be brought on board quickly to support your needs, large or small.

Please contact Shelley Gaddie to discuss your consulting needs at 206-518-6101 and for additional information, please visit us at, <https://projectcorps.com>.

Superior Uniform online catalog in Ariba is shut down

After conferring with Superior Uniform, we have decided to shut down their online catalog in Ariba on Feb 21st. Users can still order embroidered lab coats and scrubs via a non-catalog PO. If there are questions about the products, users can contact Superior's customer service at CareNorth@superioruniformgroup.com.

Welcome the following new partners to the UW Contracted Hotel Pool

Wyndham Hotel Group: 10% discount for all Wyndham Hotel brands, including Dolce, Wyndham Grand, Wyndham Garden, Wingate, Tryp, Explendor, Dazzler, Trademark, La Quinta, AmericInn, Hawthorn, Microtel, Ramada, Encore, Baymont, Days Inn, Super 8, Howard Johnson, Travelodge, and Knights Inn. Direct Booking Link with pre-loaded rates: http://www.wyndhamhotels.com/?corporate_id=8000004102

Mayflower Park Hotel – A Seattle Institution for 91 years; centrally located in Westlake Center downtown. Phone 800-426-5100 or 206-382-6990 and request the UW Preferred Rate. (Current rates will be visible on the UW Contracts Search page). www.mayflowerpark.com

Domicile – a new, alternative style of lodging that blends hotels, luxury apartments, and a high-tech experience; three times the size of an average hotel room. Six convenient locations in the downtown Seattle area. Rates are currently pre-loaded on the UW Travel website: direct booking link coming soon! For more information: www.bookdomicile.com

Information on contracted suppliers may be found on the UW Contracts Search Portal: <https://rpt1.fmdata.uw.edu/Reports/report/Procurement/UW%20Contracts%20Search>

Rebates Available to Departments Purchasing High-Efficiency Ultra-Low Freezers

Since 2015, Seattle City Light has been providing rebates to departments purchasing ultra-low freezers that meet specific energy efficiency criteria. The list of approved brands and models has recently been expanded and if you are considering replacing an existing or purchasing a new ultra-low freezer, please consider purchasing one of these energy efficient models. **Rebates range from \$700 to \$1,050 per unit and save between \$320 and \$420 per unit annually in electricity costs.** Contact VWR, Fisher Scientific, Neta Scientific, Eppendorf, Thomas Scientific or Cedar Mountain Supply to discuss your purchase. Note: Not all brands are available from all suppliers.

Contact Claudia Christensen with Procurement Services for more details: claudiac@uw.edu

| Brand Name | Model Number | Energy Savings, kWh/yr/unit | SCL Incentive, \$/unit |
|--------------------------|------------------|-----------------------------|------------------------|
| Eppendorf | F570h | 4,000 | \$ 800.00 |
| Eppendorf | F740HI | 4,000 | \$ 800.00 |
| Eppendorf | F740i | 4,000 | \$ 800.00 |
| Eppendorf | FC660h | 4,000 | \$ 800.00 |
| Haier | DW-86L578J | 4,000 | \$ 800.00 |
| Haier | DW-86L578J(220V) | 4,000 | \$ 800.00 |
| Haier | DW-86L728J(220V) | 4,000 | \$ 800.00 |
| Haier | DW-86L828J(220V) | 4,000 | \$ 800.00 |
| Panasonic | MDF-DU502VH-PA | 4,000 | \$ 800.00 |
| Panasonic | MDF-DU702VH-PA | 4,000 | \$ 800.00 |
| PHCbi | MDF-DU502VH-PA | 4,000 | \$ 800.00 |
| PHCbi | MDF-DU702VH-PA | 4,000 | \$ 800.00 |
| Stirling Ultracold | SU780UE | 5,250 | \$ 1,050.00 |
| Stirling Ultracold | SU780XLE | 5,250 | \$ 1,050.00 |
| Thermo Fisher Scientific | 8950086A | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | 8960086A | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | TSX40086A | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | TSX400A | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | TSX50086A | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | TSX50086D | 4,000 | \$ 800.00 |
| Thermo Fisher Scientific | TSX50086V | 4,000 | \$ 800.00 |

| | | | | |
|--------------------------|-----------|-------|----|--------|
| Thermo Fisher Scientific | TSX60086A | 4,000 | \$ | 800.00 |
| Thermo Fisher Scientific | TSX60086D | 4,000 | \$ | 800.00 |
| Thermo Fisher Scientific | TSX60086V | 4,000 | \$ | 800.00 |
| Thermo Fisher Scientific | TSX600A | 4,000 | \$ | 800.00 |
| Thermo Fisher Scientific | TSX70086A | 3,500 | \$ | 700.00 |

Sustainability Survey – Student Project

Maddy Carr an, undergraduate student, is conducting her Senior Capstone project through the Program on the environment and would appreciate your input. She has created a short (8 questions, ~5 minutes) survey to assess views on sustainable purchasing, as well as gain information about sustainable purchasing within UW. The survey is anonymous and voluntary, but your participation is greatly appreciated. Link: <https://catalyst.uw.edu/webq/survey/mjc725/367813>

The information gained from this survey will be incorporated into her final research project. If you have any questions, please feel free to contact Maddy via email: mjc725@uw.edu.

Thank you for your time and participation!

The Washington & Oregon Higher Education Sustainability Conference (WOHESC)

Conference Dates: Feb. 25-27, 2019.

Register here: <http://wohesc.org/register/>

The Washington & Oregon Higher Education Sustainability Conference (WOHESC) is an opportunity for collective direction and solidarity in higher education for our region. As political, social and environmental issues become more complex, WOHESC convenes and empowers stakeholders who are driving leadership and generating solutions for a more sustainable, just and equitable future. Our aim is to both enliven the role of higher education in the future of Washington and Oregon and the role students play in a future world.

WOHESC 2019 will continue its work advancing equity, diversity and inclusion through thematic elements, speakers and attendees. We aim to examine systemic change and generate dialogue that guides and inspires action.

Show your appreciation for your Green role models at UW by nominating them for a Husky Green Award!

Submit your nominations for the Husky Green Awards today! **The nomination submission deadline is March 1, 2019.** Here is the link to the website: <https://green.uw.edu/hga/husky-green-award-nomination>

The annual Husky Green Awards recognize individuals and teams from all UW campuses who show environmental dedication and leadership. Winners will be announced during UW's Earth Day celebrations in April. Students, faculty, staff and groups from any of the UW campuses are eligible for the award, and any member of the UW community can submit a nomination.

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Customer Service: <mailto:pcshelp@uw.edu>

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