



University of Washington
Departmental Records Retention Schedule
REFERENCE: RCW 40.14

APPROVED

Office Name	Record Group #	Records Authority Contact Name	Phone Number	Box Number	Approved by the State	
Tacoma: Office of Student Life	/36/04/03/ REV: 0	Bernard E. Anderson	253-692-4901	358407	v 2.28 (Feb 2024)	
Title/Description			Cut-Off	Records Retention	Disposition Authority Number	Disposition Method

Child Care Assistance Program Files	Graduation or Last Contact	6Y	11-10-62790	SHRED/ DELETE
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The Child Care Assistance Program awards small stipends to students with children that can be used to offset child care costs. The Program is jointly-funded by the State of Washington and the student. The files may include applications, award letters, and proof of licensing for participating child care centers.