Structuring Slack

### Channels
- # huddle_q3
- # newsletter_ideas_q3
- # sharing_q3
- # student_schedules_q3
- # transitory_updates_q3
- # intake_process_q3
- # support_requests_q3
- # abc_team_fy21
- # xyz_workgroup_fy21
- # project_a
- # project_b

### General discussion content
Delete quarterly

### Conversations around processes and workflows
Delete quarterly

### Longer-impact discussions for teams
Delete annually

### Conversations around project development
Delete as development concludes or moves to next phase

### Direct messages
- Audrey Horne
- Dale Cooper

### DMs
Delete quarterly, including uploaded files

The above example assumes all in-app discussions are transitory per best practices.

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