Harry Potter, the wizard, is facing a challenge. He has been asked to find an ingredient for his potion that requires a rare herb. The herb grows in a remote forest that is infested with dangerous creatures. Harry, who is known for his bravery and resourcefulness, decides to take on this challenge. He is determined to find the herb to complete his potion. With his wand in hand, he sets off into the forest, ready to face whatever challenges come his way.

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**Example Document:**

**Borrower Information (to be completed by the borrower in blue or black ink)**

I am requesting a deferment on my University Institutional Loan(s) in accordance with the regulations of the program described in my original promissory note.

Name: _____________________________________________________________

Loan Account #: ____________________________

Street Address 1: ______________________________________________________

Street 2: _________________ _________________

City, State, Zip: ______________________________________________________

Country: ____________________________________________________________

Home Phone: (___) -_______-_______

Cell Phone: (___) -_______-_______

E-mail Address: __________________________________________________.___

2nd E-mail Address: ____________________________

Current Employer/Service Agency Name & Address: ________________________________________________________________________

Position Title:__________________________________________________________

Employed From:____________ To:___________________

Deferment Requested

Beginning date requested:____________ through ending date requested:____________

(The maximum allowable deferment benefit is 36 months, granted up to a maximum of 6 months at a time.)

Please select reason for deferment request:

- [ ] Poor health/prolonged illness starting __________ and ending __________. Please attach an explanation of how your health affects your ability to pay this loan and provide a physician statement of diagnosis.

- [ ] Unemployed since ________________. Please provide documentation, such as proof that you are collecting unemployment benefits, and if you are still unemployed, that you are actively seeking employment.

  - [ ] I have made at least six diligent attempts to find full-time employment in the most recent 6 months
  - [ ] I am newly unemployed and have just started to make attempts to find employment

- [ ] Working part time and unable to find full-time employment (full-time = 30 hours per week for three consecutive months). I have not worked full time since: ________________

- [ ] Other. Please explain:

  __________________________________________________________

  __________________________________________________________

  __________________________________________________________

  __________________________________________________________

  __________________________________________________________

  __________________________________________________________

Borrower Certification:

I certify that all statements are true and correct. I will notify the University of any change in my address and/or employment status. I will provide additional documentation to the University of Washington, as required to support my eligibility for this deferment.

I understand that:

- I must continue making monthly payments until notified of deferment approval.

I understand that by signing below, I certify that I have read, understand, and meet the eligibility requirements for the deferment I am requesting.

Signature ____________________________ Date ____________________________

Completed signed application may be faxed, scanned and emailed, or mailed to our office at the address above.

Updated Sept. 2019