Acronyms

1460 Request for Approval of Outside Professional Work for Compensation and Fair Market Addendum (required by School of Medicine)

1461 “Outside Activities” (see Form 1460)

AAMC Association of American Medical Colleges

ABIM American Board of Internal Medicine

ACGME Accreditation Council for Graduate Medical Education

ARRA American Recovery and Reinvestment Act

ASTRA Access to Systems, Tools, Resources and Applications

CMS Center for Medicare and Medicaid Services

COI Conflict of Interest

CRBB Clinical Research Budgeting and Billing

DHHS Department of Health and Human Services

DOM Department of Medicine

DSMB Data Safety Monitoring Board

DSMP Data Safety Monitoring Plan

eFA Electronic Funding Action

eFECS Electronic Faculty Effort Certification

eGC1 Electronic Grant and Contract Form

ePAC Electronic Post Award Change

eProcurement Electronic purchase/acquisition system (contract-based)

eTravel Electronic travel reimbursement system

ERAS Electronic Residency Application Service

eSNAP Electronic Streamlined Non-Competing Award Process

ETR Exception Time Reporting

F32 NIH mechanism = NRSA Individual Postdoctoral Fellowship

F & A Facilities and Administration fees (another term for indirect costs)

FEC Faculty Effort Certification

FHCRC Fred Hutchinson Cancer Research Center

FIN On-line Financial Accounting System

FOA Funding Opportunity Announcement

FPA Fellowship Position Agreement

FREIDA Online database where residents/fellows can locate training programs by specialty

FSR Financial Status Report

GCA Grant and Contract Accounting

GCCR Grant and Contract Certification Report

GIM Grant Information Memorandum

GME Graduate Medical Education

GMETaBS Online billing/hours tracking through Dept. of Medicine for Medicare reimbursement

and billing for fellows’ clinical service at their training sites

GMS Grants Management Specialist (NIH)

HEPPS Higher Education Payroll and Personnel System

HIPAA Health Insurance Portability and Accountability Act

HMC Harborview Medical Center

HSD Human Subjects Division

IACUC Institutional Animal Care and Use Committee

IDC Indirect Cost (another term for facilities and administration fees)

IRB Institutional Review Board

IRB Internal Review Board

LOI Letter of Intent

MedHUB Web-based Residency Management System

MAA Management Accounting and Analysis

MyFD My Financial Desktop

Mindscape Online patient charts

MRAM Monthly Research Administrator Meetings

NCBI National Center for Biotechnology Information

NIH National Institutes of Health

NOGA Notice of Grant Award

NPI National Provider ID (a unique account # that will follow a physician throughout

his/her career)

NRSA National Research Service Award (NIH)

OPUS On-line Payroll Update System

ORCA Online Record of Clinical Activity (online patient chart)

ORIS Office of Research Information Services

OSET Online Salary Expense Transfer (formerly known as Retroactive Salary Transfer- RST)

OSP Office of Sponsored Programs

PA Program Announcement

PAAF UW Pre-Approval/Payroll Action Form (used for 442 and 445 appts)

PAF Resident/Fellow UW Payroll Action Form (used for 444 appts)

PAS Purchasing and Accounts Payable On-line System

PD Program Director

PHS398 NIH forms for initial paper proposals

PHS2590 NIH forms for non-competing paper proposals (progress reports)

PHS416 NIH forms for Ruth L. Kirschstein National Research Service Awards (T32) and

Individual Fellowship Applications (F32)

PMCID PubMed Central reference number

PO Program Officer (NIH)

Physician ID# Issued by GME office

PSBC Puget Sound Blood Center

PTR Positive Time Reporting

RAA Research Accounting and Analysis

RFA Request for Applications

RFP Request for Proposals

ROME UW Information Technology Online Billing Application (thru ASTRA)

RPA Resident Position Agreement

RST aka Online Salary Expense Transfer (OSET)

RTE Retroactive Salary Transfer (now known as MyFD Transaction)

SAGE System to Access Grants Electronically

SCCA Seattle Cancer Care Alliance

SCH Seattle Children's Hospital

SERA System for Electronic Research Administration

SF424 Grants.gov has created a set of forms for all federal agency grant applications. These forms are generically known as the SF424 Research & Related (R&R) forms packages

SFI Significant Financial Interest/GIM 10 (aka Conflict of Interest/COI)

SIMS Space Inventory Management System

SOM School of Medicine

SPAERC Sponsored Projects Administration and Electronic Research Compliance

T32 Institutional training grant

UAA User Access Administration

UWMC University of Washington Medical Center

VA/VAPSHCS Veteran’s Administration/VA Veterans Administration Puget Sound Health Care System

VMMC Virginia Mason Medical Center

WEBADS ACGME annual online update site for residencies/fellowships

Budget justification

Narrative added to grant proposal to explain planned expenditures

Compliance

Umbrella term used to refer to oversight requirements for grant and contract management.

Consortium agreement

Another term for subcontract. This term refers to a contractual arrangement for a portion of the proposal work to be performed at a non-UW or UW affiated site.

Cost sharing

When the sponsor does not provide the full costs needed to conduct the proposed research, the applying unit has to determine if it will cover those costs or ‘share’ in the costs.

Expanded authorities

Refers to a NIH policy that allows additional local decision-making/control over award usage.

Grant vs. Contract

A grant is a Financial assistance mechanism providing money, property, or both to an eligible entity to carry out an approved project or activity. A grant is used whenever the sponsor anticipates no substantial programmatic involvement with the recipient during performance of the financially assisted activities. A contract is an instrument establishing a binding legal procurement relationship between a sponsor and a recipient obligating the latter to furnish a product or service defined in detail by the sponsor and binding said sponsor to pay for it.

Grants.gov

Refers to the web portal used by a variety of federally funded agencies for submission of grants and to announce funding opportunities.

GrantRunner

UW system that streamlines the NIH Grants.gov application process by combining the SF424 (R&R) form package with the UW's internal electronic Grants and Contracts form (eGC1).

GrantTracker

A UW system constructed to warehouse all information pertaining to grants/contracts - users are able to look up “Parent” accounts, start dates, terms and conditions, expiration dates, invoicing status, etc. The data sources include FAS; GCA, and Accounts Receivable.

Internal review

Typically refers to UW review, at various levels

Just in Time

An NIH term that denotes when NIH policy allows the submission of certain elements of a competing application to be deferred. Examples: human subjects approvals, IACUC approvals and Other Support pages for key personnel.

MyFD Transaction

Refers to a Retroactive Transfer of Expense (formerly known as RTEs)

NIH era commons

A secure meeting place on the Web where research organizations and grantees electronically receive and transmit information about the administration of biomedical and behavioral research grants. Registration is required.

OMB Circulars

Administrative policy documents issued by Office of Management and Budget that give instruction to federal agencies on a variety of topics, including the administration of federal grants and cooperative agreements.

Organizational code

The UW's ten-digit code used to identify the department or unit that will receive funding. Each UW Organizational Code has a name associated with it.

Pre-award

Refers to money authorized to a PI prior to the official start date of a project

Progress Report

Salary vs. Effort

Often a gap between the *salary* paid to an employee, and the *effort* committed

Scope of work

Chronological division of work to be performed under a contract or subcontract in the completion of a project.

Status Checker

Stores information on all transactions relating to grants and contracts approved by OSP

Subcontract

“Parent” (award institution) vs. “Subcontract” (subcontract site) language

Verinform

Online evaluation/tracking system used by UW for medical students, residents, fellows, and attending physicians