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Use Tax Reversal Changes Coming Soon

In early 2018, there will be changes to the use tax reversal process that will improve efficiency and save time for campus and central staff.

The new process will be closely aligned with the University's requirements regarding timely budget reconciliation. It will generally limit reversals to those requested within 40 calendar days of the final day of the month in which the transaction was processed.

To help reduce the number of use tax reversals, we are soliciting feedback regarding purchases where campus users feel there is not currently an appropriate object code.

Please email all feedback to taxofc@uw.edu with subject line **'Use Tax Reversal feedback'**. "

Beware of “Toner Phoner” Scams

The University receives a number of phone calls from telemarketers regarding toner for copier and printer equipment. These “toner phoner” scams may seem legitimate because the caller has some knowledge of your equipment like the make and model or even the serial number. They usually mention that toner prices are about to increase and will encourage you to buy now, asking for a credit card number or maybe a purchase order number.

Please **DO NOT** offer any payment information or agree to receive any supplies from these callers! If you receive one of these suspicious phone calls, tell the person that your copier/printer equipment is under a supplies contract and hang up.

As a reminder, Ricoh equipment leased under the UW Managed Print Services contract includes all services and supplies. If you are receiving automatic shipments of toner, these are sent via UPS from Ricoh Telesales, located in Tustin, California. At no time will Ricoh call you directly to sell toner or ask you for payment for these supplies.

If you have any questions or concerns about these “toner phoner” scams, or with your copier and printer equipment, please contact UW Managed Print Services at: uwmps@uw.edu or by phone at: (206) 543-3233. Thank you!

Recharge Update

MAA has published the new biennial rate proposal [templates](#) as well as newly developed [training videos](#) to assist centers with filling out each tab of the new templates.

If you work with service/recharge centers, you can receive updates like this directly by joining our listserv. To join, please send your request to recharge_contacts@uw.edu.

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