

Kele McGarey

From: Kele McGarey
Sent: Wednesday, April 8, 2020 10:42 AM
To: infolist@u.washington.edu
Subject: Travel Information Meeting - COVID-19 - slides/recording/chat questions/sample notice
Attachments: Presentation questions.pdf; Travel Information Meeting - COVID-19.pdf; UW Traveler Notice - Change-Cancellation Travel.docx

Hi Travel Experts!

Thank you for attending the **Travel Information Meeting – COVID-19** remote session on **03.31.20**.

Here is the YouTube link to the recording/slides. Additionally, attached are the chat questions from the session with answers in red. Please review these answers after the recording as further clarification has been provided for many of them.

<https://youtu.be/kP3-mxux6q4>

A PDF copy of the slides is also attached for reference. A few of the slides have been updated to provide clearer examples.

Here are the referenced links in the presentation for ease of access:

- [Change/cancellation of travel plans policy](#)
- [Alaska State Contract \(refundable fares\)](#)
- [Federal funding](#)
- [Notice from the UW Provost Office – international travel](#)
- [UW Study Abroad](#)
- [UW Community Engagement](#)

As discussed in the meeting, attached is also a sample notice that departments may use for notifying a traveler regarding UW compliance related to change/cancellation of travel plans.

Stay healthy and safe!
Travel Services

travel@uw.edu
206.543.5858